

Frequently asked questions

What do I need to do if my child is sick?

Please ring the school office as early as possible on the first day of sickness stating the child's name, class and reason for absence.

How long before my child can return to school after an illness?

In the case of vomiting and diarrhoea your child should be well for 48 hours before they return to school. If you are unsure please call us.

What do I do if my child is prescribed medication?

Parents can arrange to come into school to administer medication to their own children if necessary. Only medicines prescribed by a doctor can be administered by the school. Antibiotic doses that are administered 3 times a day should be given before and after school and at bedtime. If the medicine is required 4 times a day please speak to a member of staff.

What happens if my child has an accident or becomes unwell whilst at school?

Unfortunately, sometimes children do have accidents or become unwell whilst they are at school and we need to call you. It can add to your child's distress if we are unable to contact you. Please ensure that we have up to date contact telephone numbers for you and tell us straight away if these change.

What do I do if my child is late to school?

If your child is late for school, even by a few minutes, it is vital that you go to the School Office. This is not just so that we can monitor punctuality, but is essential for fire safety and security.

What do I need to do if I am not able to collect my child as usual?

As soon as you are aware that you will not be able to collect your child as usual please telephone the office to advise. Please DO NOT email this information as it may not be checked in time.

How can I find out if the school is open during bad weather?

You will be informed by text if the school is to close. If you do not hear anything from us, the school will be open. Should you wish to check reports of closure, you can do so by visiting either our school website or the council website www.kirklees.gov.uk/schoolclosures where you will find up-to-date information.

Can I take my child out of school during term term?

No parent can demand leave of absence for the purpose of a holiday as a right. Regulations state that applications must be made in advance by a parent with whom the child lives and can only be authorised by the school in exceptional circumstances. Each application is considered individually by the school. Parents who take their child on holiday in term time without the permission of the school risk being issued with a penalty notice fine.

Can I opt my child out of any part of the curriculum?

With the exception of Sex Education and Religious Education, parents do not have the right to remove their children from any part of the curriculum. Our school strongly believes that it is every child's right to experience a broad and stimulating education.

Who do I speak to if I have concerns about my child's progress?

The best person for you to speak to is the child's class teacher. Open communication between home and the class teacher always has a positive impact. If you have any further concerns, you may wish to make an appointment to see a senior member of staff.

What should I do if I think my child has special educational needs?

Speak to the class teacher to discuss your concerns. They will be able to discuss what progress your child is making and any additional support that can be offered. The teacher will discuss this further and seek the advice from our Special Needs Co-ordinator.

What if something gets lost?

Please make sure all clothing is clearly marked with your child's name so that it can be returned if found. We collect lots of lost property each term. Unclaimed items are sent to a charity shop.

Can I get free school meals?

If you think that your child is entitled to free school meals, please speak to a member of staff in the office.

What should I do if my child is bullied?

Advise your child to speak to an adult in the school. This can be any member of staff that they feel comfortable with. You may also wish to support your child by talking to the teacher with your child. We would encourage that they report any incident to the class teacher as they can observe behaviour during lessons and advise lunchtime staff as necessary. We take accusations of bullying very seriously and any incidents are dealt with appropriately and with speed. If you are concerned about your child please speak to a member of staff and never approach a child or the parent.

Can I use the car park at the school?

There is no parking available for parents and carers. Please park your car away from the school gates and never park on the yellow zig-zag lines.

I have some free time. How can I help?

We welcome parents and carers in school. If you would like to help, please let us know. Helping in school allows you to understand how children learn and how you can encourage your own child. It also extends a helping hand to a busy teacher.

Can I buy a book bag?

Book bags and satchel bags can be purchased from the school uniform shop. This bag will help to protect your child's book from the weather and accidental damage.

What is my child allowed to bring to school?

Children should not bring toys, sweets, valuables or money into school. We cannot be responsible for children's property.

When can I talk to the teachers?

Teachers are busy settling their classes first thing in the morning and can only receive the briefest of messages at that time. They are more easily available at the end of the day when they have dismissed their classes. Teachers are happy to make appointments to see you if you would like a longer chat. Teachers also meet parents and carers informally at coffee mornings and more formally at parent/teacher consultation days.

Do you have a school council?

Of course! Children are elected to the School Council by their class mates. The School Council meets regularly and discusses a range of issues.

What if I have a complaint?

If you have a complaint please read and follow the Complaints Policy / Procedure.